



## Invitation to Tender Monitoring and Evaluation Consultant

We are inviting tenders for a monitoring and evaluation consultant for a 2-year appointment to work with us to implement our monitoring and evaluation learning plan, build our confidence and capacity in this area, and improve the depth and breadth of analysis of the data we hold, arising from our frontline casework.

### About Us

JustRight Scotland use the law to defend and extend people's rights. We work in partnership with like-minded organisations who share our vision of a fairer and more equal Scotland.

We provide direct legal advice and representation to individuals, as well as contribute to policy and research from lived experience and legal expertise, to achieve positive social change. We always [work in collaboration with others](#), and believe in sharing what we learn along the way.

We operate **four centres of legal excellence**:

- Our **Scottish Refugee & Migrant Centre (SRMC)** provides legal advice and support to refugees and migrants across Scotland and hosts [JustCitizens](#) our advisory panel of people with lived experience of migration to Scotland,
- Our [Scottish Women's Rights Centre \(SWRC\)](#) works with women across Scotland who have been affected by gender-based violence across Scotland,
- Our **Scottish Anti-Trafficking & Exploitation Centre (SATEC)** provides legal advice and representation to child and adult survivors of trafficking and exploitation, and
- Our **Scottish Just Law Centre (SJLC)** aims to build capacity for public and strategic litigation in Scotland, by focusing on using equalities and human rights law to challenge discrimination linked to protected characteristics, including race or ethnicity, sex, disability or trans identity.

**JustRight for All** is our legal policy, research and training hub. It takes evidence and learning from our specialist legal centres, and uses them to influence policy and contribute to research that improves outcomes for the people we work with. We also

develop free online legal resources, deliver public legal education, and provide comment to media on key issues that are important to the people we work with.

[JRS Knowhow](#) is our social enterprise launched in 2021, which aims to increase public understanding of equalities and human rights issues by creating accessible, inclusive, engaging and fun digital learning experiences.

Our **JustRight Interns and Pro Bono programme** creates opportunities for aspiring human rights defenders to gain experience with us, using their legal, policy and research skills to help us tackle social justice issues.

## Focus of the Work

Our work is supported by a range of funders, and our legal centres and projects are monitored and evaluated against funder criteria on an annual basis. We are now working towards consolidating and formalising our approach to monitoring and evaluation across the organisation – and are keen to improve the comparability of our data across our legal centres, to allow us to learn more about the profile of our work as an organisation – as well as increase our capacity to provide depth and breadth to our analysis of the data we collate from our frontline casework.

We are seeking an evaluator to work alongside our team over a three-year period to assist us to:

- Review our **monitoring, evaluation and learning plan** and work with us to prioritise phased implementation over three years
- Meet regularly with us at key touchpoints throughout the year, to help us critically review the implementation of the monitoring, evaluation and learning plan, as well as
- Provide guidance, and where necessary, direct support to us in increasing the depth and breadth of our analysis of the data we have collated, and ensuring it is presented in a way that is meaningful and suitable to our aims and audiences.

## Aims

We envisage successful implementation of our plan should help us to identify and critically evaluate:

- The quality of the services we provide
- How we achieve our strategic outcomes and key components of our service and our delivery models leading to our success.
- External perceptions of our services and our wider impact - from those using the service, the legal community, other relevant organisations/stakeholder, funders
- The effectiveness of our approach to partnership / collaboration, including as a model for delivering access to justice.

- The effectiveness of our approach to ensuring that our work is led by lived experience and expertise of frontline professionals
- The extent to which we have influenced policy and practice
- Cost-effective of our work – highlighting recommendations for the future development of the organisation, specifically looking at on: strategic priorities; service development and delivery; governance and funding

## **Audiences**

We envisage successful implementation of our plan should help us:

- To inform the future direction of our organisation in relation to service delivery and strategic impact
- To enable funders to better identify the costs and components of specialist legal advice and our wider model of work, and help direct funds more effectively
- To ensure strategic outcomes highlighting Access to Justice issues inform policy development
- Legal advice providers; to better evidence their own effectiveness, to explore their models to improve practice, helping funding go further
- Equalities and human rights sector; to support the case for enhancing specialist legal service provision for people facing discrimination and disadvantage
- To better communicate to the public the value of a human rights based approach to providing legal advice

## **Reporting**

Over the course of the three-year consultancy, our team will continue to prepare individual monitoring reports as well as annual reports for the organisation as a whole.

Whilst we do not anticipate the consultant taking a direct role in leading any of this work, we do envisage taking guidance, and where necessary, direct support, from the consultant to support aspects of producing these individual reports.

We have proposed in the timescale below the consultant will deliver an annual report to us, drawing on their experience supporting and advising us in the implementation of our plan throughout the year, and making further recommendations for amendment or implementation of that plan in future years.

## **Experience and Qualifications**

We are looking for individuals or agencies that:

- Have sound and proven experience and expertise in social research and evaluation methodologies

- Have an awareness of issues that face people who suffer discrimination and disadvantage, and an awareness of current practice and policy
- Have experience of working with legal advice providers
- Have proven expertise in writing in an accessible format
- Have an understanding of presentation methods and reporting formats to maximise the engagement of decision-makers
- Have experience of reviewing service delivery models
- Have experience of evaluating programmes involving multiple organisations

## **Tender Requirements**

Tenders will need to include:

- A framework for the work including what are considered to be the key milestones and accompanying timeline, this should address any perceived limitations;
- Proposed methodologies that could be employed in working with our team and identifying impact of the project
- A budget for the work to include any overheads/management costs and including figures for expenses and VAT where appropriate
- Key personnel involved in undertaking the work – their experience and past work
- A list of (similar) projects evaluated by the evaluation team/organisation
- The name and contact details of two independent referees

## **Timescale for the work**

Proposed timescale for the evaluation is as follows:

Deadline for tenders:	20 June 2022
Interview short-listed tenders:	w/c 27 June 2022
Tender offered:	w/c 30 June 2022
Agreement of Framework:	July 2022
Interim report:	June 2023
Final report completed:	May 2024

## **Cost**

A maximum of £30,000 (including expenses and VAT) is available for this work. This includes the costs of producing the reports.

## **Closing date**

The closing date for tenders is **20 June 2022**

**Contact details**

To submit bids, or to discuss this tender in more detail, please contact:

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